

Doctoral school MAthematics and Digital Sciences

https://edmadis.univ-lille.fr/en/

PEDAGOGICAL REGISTRATION BY ADUM 2023-2024 PHD AT DOCTORAL SCHOOL MADIS

1. Introduction

This guide helps you for doctoral registration by ADUM in first year (D1) to your doctoral or graduate school MADIS.

All the data must be exactly given because they constitute your administrative folder.

This pedagogical registration is an important step that has to be performed with your supervisor.

Before registration, you also should contact the secretary of your research unit : <u>https://edmadis.univ-lille.fr/en/organisation-1/research-units</u>.

As doctoral registration process involves PhD student, supervisors and research unit's leader, you must follow the flowcharts (specific for CIFRE and international joint supervision) that are available at :

https://edmadis.univ-lille.fr/en/registration-by-adum/adum-1

To contact Doctoral school : sec-edmadis@univ-lille.fr

2. On-line registration

First, choose a permanent email address for login.

Go to : https://www.adum.fr/index.pl

1. Create your login and password

	ACTURECHERCIE		Espace personnel	Rocknews sur ADM Q
ESPACE PERSONNEL the designed pure des provides destands the destand pure destands		<pre>Control Control C</pre>	A set of a solution of a solut	na chronophor, ca dhoongiror e' da autoraeca in théan Meléns 1 war welener wa acro aggent). 1 wi welener wa acro aggent).
	Con succes on and recomposition	ent costina Equitaria Ees	nivers de pourta	Access Doctorant Uningue ET MUT

Vous souhaitez créer un compte ?
Créer un compte vous permet de vous enregister en doctorat de réaliser votre demande d'inscription en thèse ou votre demande d'autorisation de soutenance.
Vous pouvez compléter votre demande en plusieurs fois. Une fois votre demande finalisée, votre dossier électronique sera transmis à l'administration et vous pourrez imprimer les documents requis. Préparez les <u>éléments nécessaires à votre enregistrement</u> afin de ne pas perdre de temps dans la saisie de votre dossier. Ce compte vous permettra également :
de gagner du temps au moment des réinscriptions
de stocker les données descriptives de la thèse et du suivi du travail de recherche
de consulter et s'inscrire aux formations
 de disposer d'un portefeuille d'expériences et de compétences dans lequel sont saisis des éléments susceptibles de nourrir un CV.
d'ccéder à des informations en lignes : actualités de l'école doctorale, de l'établissement, offres d'emploi, annonces des soutenances
Sécurité Tout doctorant ou docteur peut ainsi mettre à jour à tout moment les informations le concernant grâce à un accès sécurisé et peut définir les informations qui seront publiées sur le web. Définir vos codes d'accès
Courrier électronique principal : *
Mot de passe : 8 caractères minimum
Confirmation du mot de passe :
En cochant cette case, vous acceptez nos Conditions et reconnaissez avoir lu et compris notre Politique d'utilisation des données, y compris ce qui concerne l'Utilisation des cookies.
CRÉER MON PROFIL 3

2. Creation of your ADUM profile

You receive an email to activate your login (active link during 24h).

Création du compte personnel

Votre demande de création de compte est en cours, vous allez recevoir un courriel afin de vérifier la validité de votre courriel. Vous devrez cliquer ou copier le lien présent dans le courriel afin d'activer la création de votre compte. Attention ! Ce lien ne sera valide que 24 heures.

By cliking on the link, see the next window:

What do you want to do?	
O I wish to enroll for 1 ♀° year of PhD studies	
○ I wish to defend my PhD defense on this date:	(no more than 150 days from now)
\bigcirc I defended my PhD thesis on this date:	

- 1. Select "I wish to enroll for 1 year of PhD studies".
- 2. Next windows is

	00	🔒 adum.fr	ڻ بون ي	⊕ Ů + ©
Imprimante ED SPI Q	want - Le moe vie privée edspi.univ-lille.fr Le Réseau ADUdminis Is [TYPO3 CM Le Régistration via ADUM - EDSP L	stratif CNUB1 GALAXIE ent.univ-lille.fr Intranet CRIStAL Déclarer un co-encadrant san	Univ Lille LES BESOINS dsi Agathe - Robw.deez mérique de	rer.com BiblioST2I - Pe l'Ingénierie >> m Késeau Doctorants Docteurs
wi	hat do you want to do?			У
0 I 0 I	wish to enroll for 1 to year of PhD studies wish to defend my PhD defense on this date:	(no more than 150 days from now)	1	
Uni *	versity administrative area			_
Doc	Versity you register at Université de Lille • toral Shool SPI-MADIS Mathématiques, sciences du numérique et de leurs intera	ctions \$		
Scie	Traitement du signal et des images 🔹	nunication \$		
6	CNU Section (Please select a value)		٥	
		CREATE MY PROFILE		

- 3. University administrative area is Lille .
- 4. Contact your supervisor before you choose University you register at
 - Université de Lille
 - Centrale Lille Institut
 - IMT Nord Europe
 - Université Gustave Eiffel.
- 5. Your Doctoral School is MADIS.
- 6. Select your doctorate specialty available at https://edmadis.univ-lille.fr/en/organisation-1/specialities

3. Civil Status

🕺 Réseau Doctorants Docteurs	× +					
$\leftarrow \rightarrow c$	O A https://www.adum.fr/phd/profil/etatc			80%	© • • ≡	
🕀 Débuter avec Firefox 💊 Getti	ng Started 🔣 Le Réseau ADUM 🕀 ED SPI SITE				C Other Bookmark	
_	Private space My profile My career	Questions		Q Bach	Logout (U	<u>Warning</u> : INE
					¥	corresponds :
S Validated 🕕 Orgoing 🗿 To be do	ne					
O Civil status	Civil status					- for french student to the
O Contact information	Last name	G Uual name				
Schooling	•	\mathbf{U}				number at bac
	e e	Middle name				
Administrative attachment	third name	Usual first name				 to the INE you received by the
Status and Funding	Date of birth					nreceding french institution
Thesis progress	Country of birth					
Foreign languages	City of birth					(Master)
Display management	•					
Competencies and portfolio	* v					It is composed by 11 characters.
Individual training contract	Socio-professional category of parent 1	v				
	Socio-professional category of parent 2	v				
 Documents to be attached 	Gender * O Woman * O Mar	Facily status	v			
I finalize the procedure	National Identifying Student Number (INE)					
	Student Card Number					
			S (save)	Do	not	
					not	
			\sim	forget	to	
				SAVE		



4. Contact Information

.

🧏 Réseau Doctorants Docteurs	× +		
$\leftarrow \rightarrow C$	C A https://www.adum.fr/phd/profil/coordonnees.pl	₣ 80% ☆	♡ 🕒 📲 =
🕀 Débuter avec Firefox 🛛 🎱 Gettin	g Started 🛛 🕺 Le Réseau ADUM 🕀 ED SPI SITE		D Other Bookmarks
Validated 🕴 Ongoing 🗿 To be don	Private space My profile My career Questions		Contact école doctornie Logout 🙂
Civil status	Contact information		
O Contact information	Cell phone		
Schooling	Main e-mail address (ADUM login ID) Iudovic.macaire@icloud.com		
•	Professional / institutional address		
Administrative attachment	Personal website		
Status and Funding	ORCID identifier (
	HAL identifier (IdHAL) 🚺		
Thesis progress	LinkedIn account		
Foreign languages	Twitter account		
	Researchgate account ()		
Display management			
O Competencies and portfolio	Country *		
Individual training contract	Postrode *		
	City *		
O Documents to be attached			
I finalize the procedure	number, street		
	Home phone		
	Professional address		
	Country		

Be careful, give a correct and permanent main email address. You will receive all messages to this address from your unit research, doctoral school and institution.

Create and give a LinkedIn account and join the LinkedIn group : <u>https://www.linkedin.com/groups/12416555/</u>

5. Schooling

🕺 Réseau Doctorants Docteurs	× +			
$\leftrightarrow \rightarrow C$	O A https://www.adum.fr/phd/profil/scolarite.pl	E	80% ☆	⊠ 🕓 🔹 ≡
🕀 Débuter avec Firefox 🛛 🌔 Getti	ng Started 🕺 Le Réseau ADUM ⊕ ED SPI SITE			C Other Bookmarks
Display management	Mark or grade of the Master thesis Mention Rank V			
Competencies and portfolio	History of schooling			
Individual training contract	Do you hold the Agregation degree? Over () no			
O Documents to be attached	Are you engineer? O yes 💿 no			
I finalize the procedure	Year of your first enrollment in a french Higher Education institution *			
	Indicate all your diplomas, from the baccalauréat until the last diploma before the diploma allowing access to PhD studi To delete a diploma entered by mistake : empty the "Title of the diploma" field.	ies.		
	Baccalauréat ou équivalence Add			
	n°1 Title of the diploma			
	* Baccalauréat ou équivalence			
	Speciality			
		~		
	School			
	City			
	Country			
	Mark or Grade			
	Rank or Grade v on v			
	SAVE			

About the "baccalauréat" : doctoral students who have obtained the equivalent of the baccalauréat abroad (High School diploma and not Bachelor), choose "Equivalence" in the "Category" menu and fill in the information (name of school, town, country, date of obtaining the diploma).

Give your Master, speciality and year.

.

6. Administrative attachment

🕺 Réseau Doctorants Docteurs	× +		
$\leftarrow \rightarrow C$	O A https://www.adum.fr/phd/profil/these.pl	Ē 80% ☆	☑ 🕻 🔹 =
🕀 Débuter avec Firefox 🛛 嵠 Gettir	ng Started 🔣 Le Réseau ADUM 🕀 ED SPI SITE		C Other Bookmarks
Your acc	test TEST punt number is being created (temporary number: 654275) Private space My profile My career Questions	# I I Q	Contact école doctorale j Logout U Rechercher
Validated () Ongoing () To be do	ne		
 Civil status Contact Information Schooling Administrative attachment Status and Funding 	Administrative attachment For the academic year Cotutelle Doctoral Program: ono yes planned yes ongoing yes established Date of your 1st registration for PhD thesis: ono yes planned yes ongoing yes established Date of entry at the University: ono yes planned yes ongoing yes established Date of entry at the University: ono yes established Professional situation in the moment of your 1st registration for PhD thesis		
Thesis progress	University administrative area		
Foreign languages	University you register at * Université de Lille		
O Display management	Doctoral Shool SPI-MADIS Mathématiques, sciences du numérique et de leurs interactions Doctorate speciality		
O Competencies and portfolio	Traitement du signal et des images 🗸		
Individual training contract	Scientific area		
Documents to be attached	CNU Section Génie informatique, automatique et traitement du signal		
I finalize the procedure	Registration regime : * 🔿 initial Training * 🔿 ongoing/throughout life Training * 🔿 VAE - Validation of Acquired Experience		
	Diffusion of your Thesis		

Date of your 1st registration must be the beginning of your fundus.

Registration regime is always : Initial Training.

7. Status and Funding

Contact your supervisor to fulfill this part (see Annex 1 in French). The funding attestation has to be joined in the PDF file (except for doctoral contract).

🧏 Réseau Doctorants Doc <u>teurs</u>	× +	·	
$\leftarrow \rightarrow c$		目 80% 今	
Velome Your acco	Private space My profile My career Questions	** I) Q []	Logout O echercher
Validated () Ongoing () To be dor	ne		y
Civil status	Funding		
O Contact information	Statut		
 Schooling Administrative attachment 	Fraction of working time dedicated to preparing the PhD thesis (as a fraction of a full-time work): * full * partial Status: @ remuneration dedicated to the preparation of the doctorate # oremuneration dedicated to the preparation of the doctorate		
Status and Funding	Funding		
• Thesis progress	Funding Type * Autre financement pour les doctorants étrangers v		
Foreign languages			
Display management	Employer ***		
O Competencies and portfolio	Funding source		
Individual training contract	Funding from * 01/06/2021 to * 01/06/2021		
Documents to be attached			
I finalize the procedure	Add a new funding		

8. Thesis progress

🧏 Réseau Doctorants Docteurs	× +	
$\leftarrow \rightarrow C$	O A https://www.adum.fr/phd/profil/deroulementthese.pl	∵ • * =
🕀 Débuter avec Firefox 🛛 🍳 Gettir	ig Started 🕺 Le Réseau ADUM 🕀 ED SPI SITE	🗋 Other Bookmarks
	Private space My profile My career Questions	Logout U
		Rechercher
🤣 Validated 🌖 Ongoing 🔕 To be dor	e	y
1 Inc.		
O Civil status	Thesis progress	
Contact information	Caution! These data will be published on the Internet: http://www.theses.fr/	
	Thesis title in French	
Schooling	*	
Administrative attachment	Thesis title in English	
Status and Funding	*	
	Keywords in French	
Thesis progress		
Foreign languages	3 - 4 -	
Display management	3*	
	Keywords in English	
Competencies and portrollo	1 - * 2 - *	
Individual training contract	3 - * 4 -	
Documents to be attached	5 - 6 -	
T featling the association	Research Unit	
• I mailze the procedure	Si votre unité de recherche ne se trouve pas dans la liste, vous devez contacter votre école doctorale	
	Secondary Research Unit: Name Type Nº, uri	
	THESIS SUPERVISION	

Give a secondary research unit if cotutelle.

Be careful, give the good supervisor because he validates the registration.

All data will be published in <u>theses.fr</u>.

.

🕺 Réseau Doctorants Docteurs 🔅	< +					
$\leftarrow \rightarrow C$	O A https://www.adum.fr/phd/profil/deroulementthese.pl	E 8	0% ☆	⊌ เ	-8	≡
🕀 Débuter avec Firefox 🛛 🎱 Gettin	j Started 1 🕺 Le Réseau ADUM 🕀 ED SPI SITE			🗅 ot	her Bookr	narks
	THESIS SUPERVISION Information: From the 3rd typed letter, a search is carried out on all the people listed in the base that can direct a thesis. Wait a few moments. If the name of your supervisor has only 3 letters, add a space and then enter the first letter of the first name. Thesis Director 1					
	Choose a supervisor in the list below (HDR required) Choisissez une valeur Percentage of time					
	Codirecteur (if one exists) () Choisissez une valeur * Percentage of time v					
	Industrial Collaboration o no yes established yes scheduled					
	Caution! These data will be published on the Internet: http://www.theses.fr/ () Summary of the thesis project in French					
	* ///.					
	• h.					

Only two options:

- One supervisor (in the list) with 100% as percentage time.
- One supervisor (in the list) with 50% and one co-supervisor (co-directeur) with 50%.

In case of cotutelle, the supervisor is french and the co-supervisor is foreign. If the co-supervisor is not in the list, please contact <u>sec-edmadis@univ-lille.fr</u> in order to add him in the list.

In case of CIFRE contract or industrial contract, select yes at 'Industrial collaboration'.

9. Foreign Languages

🥵 Réseau Doctorants Docteurs	× +		
$\leftrightarrow \rightarrow C$	O A https://www.adum.fr/phd/profil/langues.pl	€ 80% ☆	⊌ t * ≡
🕀 Débuter avec Firefox 🛛 🍥 Gett	ing Started 🥳 Le Réseau ADUM 🕀 ED SPI SITE		🗋 Other Bookmarks
Your ac	ee test TEST count number is being created (temporary number: 654275) Private space My profile My career Questions	# I	Contact école doctorne j Logout () techercher
Validated Oropoing To be d Civil status Contact information	Foreign Languages Renseigner Obligatoirement la langue anglaise Mother tongue : *		
Schooling			
Administrative attachment	Other languages Language Level		
Status and Funding	1- v		
Thesis progress	2- v v		
Foreign languages	What is your knowledge level in French? ?		
Display management	Written Expression Oral Expression (Please select a value) (Please select a value)		
O Competencies and portfolio	TOEIC obtained () yes () no - Passé le Date Mark 🗸		
Individual training contract	TOEFL obtained () yes () no - Passé le Date note : v Other test obtained () oui () non non		
Documents to be attached	SAVE		
I finalize the procedure			

English level must be given.

10. Document to be attached

Read carefully the list of documents at :

<u>https://edmadis.univ-</u> <u>lille.fr/fileadmin/user_upload/edmadis/Documents_MADIS/Inscription/MADIS_2022_Liste_pieces_pour_inscriptio</u> <u>n.pdf</u>

AND UPLOAD ONE PDF FILE

DO NOT FORGET YOUR PHOTO !

🖄 Réseau Doctorants Docteurs	× +		
$\leftarrow \ \rightarrow \ C$	O A https://www.adum.fr/phd/profil/depotdoc.pl		∵ • • ≡
🕀 Débuter avec Firefox 🛛 🎱 Gett	ing Started 🕺 Le Réseau ADUM		C Other Bookmarks
Your act	e test TEST count number is being created (te Dosssier académique Private space My profil	₩ II Q [Contact école doctorale (Logout () Rechercher
 Validated () Ongoing () To be do Civil status 			
Contact information	École Doctorale - Dépôt des pièces justificatives nécessaires à votre demande d'inscription		
 Schooling Administrative attachment 	Déposer votre dossier académique au format PDF, Consultez ici la liste des documents à joindre		
Status and Funding	DOCTORAL REGISTRATION		
 Foreign languages 	Vous devez rassembler toutes les pièces en <u>1 seul document PDF</u> . Browse. No file selected.		
 Display management Competencies and pertfolio 	SAVE		
 Individual training contract 			
Documents to be attache			
I finalize the procedure			

11. Information displayed in the web

You can choose what you want to publish on the website of doctoral school at list of Phd students and doctors :

- https://www.adum.fr/as/ed/annulabo_these.pl?site=madis
- https://www.adum.fr/as/ed/annulabo_docteur.pl?site=madis

It a good job for you !

←	\rightarrow C	O A https://ww	w.adum.fr/phd/	profil/affichageweb.pl			F 80%	ŝ		☑ 🕒	-2	=
⊕ Dé	buter avec Firefox 🧉 Gettin	g Started 🛛 🕺 Le Réseau ADI	UM 🕀 ED SPI S	те						C Oth	er Book	marks
0	Civil status	Information dis	played on t	he web								
0	Contact information	If you wish to publish the You can choose to display	information relati more information	ng to your thesis on the internet, the on your public ADUM profile by check	bibliographic information linked to your the ing the corresponding items in the "Setting	esis will be displayed by default g up my profile on the internet" :	title of the d	iploma, title	e, keywords, summ	iaries).		
0	Schooling	Reporting a thesis under p	preparation or alre	eady defended is part of the good prac	tices aiming to promote the visibility of Fr	ench research.						
0	Administrative attachment	I wish to publish the th (display only on public * () no * () yes	e information re institutions web	elating to my thesis on the interne sites: doctoral school, higher educ	t according to the configuration below ation establishment, theses.fr, etc.):							
0	Status and Funding	You can complete your pro For privacy issues, your pr	ofile with as much ofile will not be w	information as possible about your ca visible from search engines (Google, Ya	nreer and skills. ahoo, etc.). You can at any time decide no	t to appear on the internet via th	is form.					
0	Thesis progress	If you wish the informa	tion relating to	your thesis to be displayed online,	, they will be published only after the	y are validated by your Doctor	al School.					
0	Foreign languages	Setting up my p	rofile on th	ie internet								
0	Display management	Diploma access PhD studi	es By default									
		THESE	By default									
0	Competencies and portfolio	Professional address										
	Individual training contract	Main email address										
		Secondary email address										
0	Documents to be attached	Personal website										
		Professional situation										
Ð	I finalize the procedure	Publications										
		Employability										
		Photo										
		CV										
		* The theses.fr database thesis, doctoral school, do More information available	is fed through th ctoral speciality, i on the ABES wel	e automatic transfer of information re esearch unit, co-directing institution w site (Bibliographic Agency for Higher t	lating to the data concerning your thesis when applicable, date of your first inscription Education): http://www.abes.fr/Theses/Les	which you declared at the time on, keywords, abstracts). -applications/theses.fr.	of your (re-)e	nrolment to	o the ADUM (first	name, last n	ame, tit	tle of th
					SAVE							

12. Skills and Portfolio

🥵 Réseau Doctorants Docteurs	+					
$\leftarrow \rightarrow C$	O A https://www.adum.fr/phd/profil/employabilite.pl	= 809	៤ ខ		• •8	≡
🕀 Débuter avec Firefox 🛛 🙆 Getting) Started 🥳 Le Réseau ADUM 🕀 ED SPI SITE				ther Boo	kmarks
Civil status	Competencies and portfolio					
Contact information	Your profile will be accessible to recruiters and the research community, so consider updating your profile regularly to keep it up-to-date.					
Schooling						
Administrative attachment	Are you looking for a job ? () no () yes					
Status and Funding	Professional project *					
Thesis progress	Researcher within an academic field Researcher within a company, R&D in the private sector Steering research and innovation, managing innovative projects, steering innovative structures					
Foreign languages	 Work relating to research assistance and support, innovation and promotion, developing innovative Spin-Offs and Start-Ups Expertise, studies and counselling within organisations, cabinets or companies providing intellectual services, scientific, prospective or strategic expertise Extension within lengentuine fielder 					
Oisplay management	Scientific mediation, scientific communication and journalism, scientific edition, international relations Other					
Competencies and portfolio	Technical skills					
Individual training contract	li.					
Documents to be attached	Transverse skills					
I finalize the procedure						
	Missions of scientific culture Indicate the the number of hours, the target audience and the institution/unit which organizes each mission					
	fi.					
	Extra-professional interest areas					
	łi.					
	Living Abroad					
	1.					

You can show your skills for your after PhD !

13. Individual training contract

🕺 Réseau Doctorants Docteurs	< +		
$\leftarrow \rightarrow C$	O A https://www.adum.fr/phd/profil/cif.pl	E 80% 公	∵ • • ≡
🕀 Débuter avec Firefox 🛛 🎱 Gettin	g Started 🕺 Le Réseau ADUM 🕀 ED SPI SITE		C Other Bookmarks
Civil status	Individual training contract (CIF)		
Contact information			
	ALL THE FIELDS OF THIS FORM ARE COMPULSORY	7	
Schooling	Some elements which are necessary for editing this convention are still missing. (10 characters at least)		
o Administrative attachment		J	
Status and Eurodina	> NEXT PAGE		
	DO NOT FORGET TO CLICK ON THE "SAVE" BUTTON BEFORE LEAVING THIS PAGE. Otherwise, the net	w information you have entered will be lost.	
Thesis progress	Estimated Schedule for the Research Work		
Eoreign Janguages	Specify the provisional deadlines for the main steps of the doctoral project up until the defence.		
V roleigin languages	-Schedule of the stays in the different countries in case of a joint-supervision international thesis.		
Oisplay management	-Time distribution between academical laboratories and non-academical research facilities (Cifre or thesis done in partner -Deliverables and project milestones in the case of contracts for partner-oriented research.	ship with a company)	
Competencies and partfalls			
Competencies and portiono			
0 Individual training contract			
Documents to be attached	li.		
	Mode of the supervision and follow-up of the PhD Student's training and research progress		
I finalize the procedure	Specify:		
	 the form the Ecole doctorale has decided the individual training comittee should take. Specify the pre-requisites for the defence (publishing, hours or training ECTS) or give the references of the interview. 	rnal regulations of an Ecole doctorale.	
	Material conditions for carrying out the research project, and specific security conditions if any		
	Specify:		
	 Means and methods available in the research unit to reach completion of the project Funding of the missions, training, participations to congresses 		

This contract is signed by you and your supervisor. Please contact your supervisor to fulfill the items.

You can add in 'Mode of the supervision' item the list of 'co-encadrants'. They must be doctor, and are not considered as co-supervisors and they help you for scientific and technical problems.

🕺 Réseau Doctorants Docteurs	+						
$\leftarrow \rightarrow c$	A https://www.adum.fr/phd/profil/cif.pl	[E 80% {	☆	. ₪	-8	≡
🕀 Débuter avec Firefox 🛛 🎱 Gettin	g Started 1 Le Réseau ADUM 🕀 ED SPI SITE				[] or	her Book	marks
← → C ⊕ Débuter avec Firefox ♥ Gettin	getarted Michaeline getarted Second getarted Second getarted Second getarted Second endessearch Second specify: Neans and methods available in the research unit to reach completion of the project • Funding of the missions, training, participaions to congresses • References of the safety rules and internal regulations of the research unit or specify specific cond ffff Integration into the reasearch unit/team - Terms and conditions Specify: Open Day, scientific animation, workshops, collective responsabilities assigned to the PhD studee ddddd Individual Training Plan Specify the collective training courses desired, in relation with the skills that need to be developped and	Y itions.	2 <u>80%</u> 2	<i>d</i>		her Book	≕ ≕
	Objectives of valorisation for the research work: dissemination, publishing and non-disclosure Please specify : • Rules on the signing of publications by the research unit • Form of submission of the articles • Elements regarding the intellectual property, the diffusion or non-disclosure clauses regarding the intellectual property.	agreements, intellectual property rights, accordin	g to the scop	pe od the doctorate pro	gramme.		

Individual training Plan

The number of credits (CFD) to be collected depends on the PhD type:

- 60 CFD including at least 20 CFD on professional training for a full time PhD student.
- 30 CFD in three training areas for a PhD student with a joint supervision between two institutions of different countries (co-agreement).
- 40 CFD distributed in the area of thematic training and research methodology for CIFRE PhD Student.

One course about ethics must be followed.

All PhD students must collect a number of credits following their participation in doctoral training in the three areas :

- Thematic training (summer schools, master classes, training courses organized by the laboratory or MADIS, technical courses);
- Training related to language, research methodology or research tools (organized by MADIS or Doctoral College);
- Professional training (https://www.calameo.com/read/005020132728131481972).

Read the catalog to build your training plan !

🥵 Réseau Doctorants Docteurs	× +		
$\leftarrow \rightarrow c$	O A https://www.adum.fr/phd/profil/cif.pl	80% ☆	⊌ L * ≣
🕀 Débuter avec Firefox 🛛 🍳 Gettin	g Started 🕺 Le Réseau ADUM		C Other Bookmarks
Velcome Your acco	test TEST unt number is being created (temporary number: 654275) Private space My profile My career Questions	# II Q [Contact école doctorale j Logout U
Validated 0 Ongoing 1 To be don	e		
 Civil status Contact information Schooling Administrative attachment Status and Funding Status and Funding Thesis progress Foreign languages Display management Competencies and portfolio Individual training contract 	Individual training contract (CIF) Isubmit the individual training contract (CIF) to my supervisor for correction and advice Imodery the data of my individual training contract (CIF)		
 Documents to be attached I finalize the procedure 			

DO NOT FORGET TO SUBMIT YOUR CIF !

14. Finalization of the procedure when all items are green - At this time, no documents need to be printed.

Etat civil	J'ai terminé la procédure
Coordonnées	En cliquent sur ce lien, vous pourrez ouvrir et imprimer les documents nécessaires à votre inscription pédagogique à l'école doctorale ou à l'établissement. Cette action informe le gestionnaire de votre dossier que vous avez finalisé votre procédure ADUM.
Déroulement de la scolarité	Merci de vérifier que vos documents sont bien renseignés. Si ce n'est pas le cas, un bouton vous permettra d'annuler cette action afin de modifier vos données
Rattachement administratif	TRANSMISSION DES DONNÉES POUR ACCEPTATION
tatut et Financement	
Déroulement Thèse	
angues vivantes	
Documents à joindre	
Sestion affichage	O
Compétences et portfolio	
Convention individuelle de ormation	
Je finalise la procédure	One all items are given, transmit the data -

*New for the start of the 2023 academic year concerning the Charte du Doctorat *: This document must be signed electronically on ADUM; if this option is not available, it should be printed.

3 Review by doctoral School

Then the doctoral school check your data and review them.

🧏 Réseau Doctorants D	octeurs ×	+					
$\leftarrow \rightarrow C$		O A https://www.adum.fr/phd/pages/espace_perso.pl		€ 80% ☆		⊌ L	•8 ≡
🕀 Débuter avec Firefox	🛯 🙆 Getting Star	ted 🕺 Le Réseau ADUM ⊕ ED SPI SITE				C) Oth	er Bookmarks
9	Welcome test 1 Your account n Pri	TEST umber is being created (temporary number: 654275) vate space My profile My career Questions	States &		Recherch	Université de Lille Contact école o Logout	www ED loctorale j
		ACTUALITÉS Formations doctorales professionnelles Santôsih	les périodes de confinement ont-elles eu sur vos activités physiques ? eurs ! Participez à cette étude !				9
ß	My profile Online Display I want to change Currently Upload my	je my password / CV	Trainings Training modules Catalogue in consultation				
	 MY PHOTO - Uj Deposit area RGPD - Data 	iload my photo for supporting documents after finalisation - PDF Portability	All documents and infomation required to follow th and administrative procedures for enrollment/re- downloaded below.	he educational nrollment must be			
\$	Procedures	- The decision of the Head of your Doctoral speciality is awaited since June 29 th 2021	S Useful sheets Co	onsult o			
<u>.</u>	Career span > Consult the Job > My Portfolio > My employabilit	offers y					
		Technical support Data Hae Policy Le	nal Information Private space Profile Undation About ADUM				

The procedure is given at https://edmadis.univ-lille.fr/en/registration-by-adum/adum-1

Annexe 1 : Funding: Bien remplir les informations sur son financement

Champ « Conditions financières » :

• Financement dédié à la préparation du doctorat (votre contrat de travail est dédié à la préparation de votre thèse – ex : contrat doctoral de droit public, contrat doctoral de droit privé...)

Ou

 Financement non dédié à la préparation du doctorat (si vous exercez une activité salariée ou êtes fonctionnaire avant votre inscription en thèse et que vous continuez votre thèse avec le même contrat de travail)

Champ « Détail situation financière » :

Rubrique : Statut/Type de contrat de travail

Sélectionnez la nature de votre contrat de travail. Par exemple :

- o ATER (Attaché Temporaire d'Enseignement et de Recherche)
- Autre boursier (ex : boursier étranger du gouvernement français, boursier d'un gouvernement étranger, boursier d'un organisme étranger...)
- Contrat à Durée Déterminée CDD de droit privé (si vous bénéficiez d'un Contrat à Durée Déterminée de droit privé autre qu'un contrat doctoral)
- Contrat à Durée Déterminée CDD de droit public (si vous bénéficiez d'un Contrat à Durée Déterminée de droit public autre qu'un contrat doctoral)
- Contrat à Durée Indéterminée CDI de droit privé
- o Contrat à Durée Indéterminée CDI de droit public
- o Contrat doctoral de droit privé
- Contrat doctoral de droit public
- Fonctionnaire

Rubrique : Employeur

Si vous bénéficiez d'un contrat, quel qu'il soit, vous indiquez ici votre employeur (qui a établi votre contrat).

Par exemple : Université de Lille, Centrale Lille Institut, IMT Nord Europe, Université Gustave Eiffel, INRIA, CNRS, ONERA, CEA, entreprise, autre EPSCP, JUNIA-YNCREA, association, université étrangère, collectivité...

Rubrique : Type de Financement 1

Indiquez ici le financement prioritaire.

Par exemple :

- ANR financement d'agences de financement de la recherche
- Associations, fondations, programmes privés étrangers (ex : ISITE, association...)
- Boursier étranger du gouvernement français
- CIFRE ANRT
- Enseignement supérieur (ex : Université de Lille, Centrale Lille Institut, Université Gustave Eiffel, ENS, Polytechnique...)
- Financement d'un établissement public français ex : (INRIA, CNRS...)
- Financement d'une collectivité locale ou territoriale (ex : région, MEL...)
- Plan d'Investissement d'Avenir (ex : LABEX, programmes gradués...)

• Programmes de l'Union Européenne de financement de la recherche (ex : ERC, ERASMUS...)

Cas particulier : Les financements multiples Par exemple :

- 50% région + 50% Université de Lille, Centrale Lille Institut, IMT Nord Europe, Université Gustave Eiffel, ISITE, LABEX, INRIA, CNRS, ou établissement étranger (cotutelle ou collaboration internationale) ... : indiquez « Financement d'une collectivité locale ou territoriale » en type de financement 1 (Région) : l'autre financeur sera renseigné en type de financement 2.
- 50% Université de Lille + 50% thèse labellisée (ANR, contrat de recherche, université étrangère partenaire si cotutelle, LABEX, ISITE...): indiquez « Enseignement supérieur » en type de financement 1 (Université de Lille); l'autre financeur sera renseigné en type de financement 2.

Rubrique : Origine des fonds 1

Si vous bénéficiez d'un contrat, vous indiquez le nom du financeur de ce contrat (cela peut être ou ne pas être le même que l'employeur).

Par exemple : Université de Lille, Centrale Lille Institut, IMT Nord Europe, Université Gustave Eiffel, Région Hauts de France, ANR, ISITE, LABEX et acronyme, nature du projet européen et acronyme, entreprise, association, ENS ou Polytechnique (nom de l'école et lieu), CNRS, INRIA, nom du programme gradué...

Rubrique : Type de Financement 2

A compléter dans le cas d'un financement multiple

Rubrique : Origine des fonds 2

A compléter dans le cas d'un financement multiple

Rubrique : Nom de l'appel à projet

A compléter si vous êtes financé sur un contrat de recherche, une ANR, un ERC, INTERREG, H2020... Préciser l'acronyme de l'appel à projet

Rubrique : Période situation du ... au ...

Indiquer la date de début et de fin de votre financement (cf contrat de travail)