

Guide to build your portfolio

Steps to give in ADUM your skills and build your portfolio.

1. Select 'Mes compétences' in 'Career space'

The screenshot shows the ADUM student profile page for a student named TEST ADUM Spi adum2. The page is divided into several sections, with a sidebar on the left containing navigation options. The main content area is titled 'Vous visualisez le profil de l'étudiant: TEST ADUM Spi adum2 Matricule ETUDIANT: 108589 - Matricule Temporaire : 777636'. The 'Career space' section is highlighted with a red box, and the 'My competencies' link within it is also highlighted with a red box. Other sections visible include 'My profile', 'Procedures', 'Individual follow-up committee', 'Trainings', 'Administrative documents', 'Comité de suivi individuel', 'Inscription - Réinscription', and 'Soutenance'.

My profile

- Fraction of working time dedicated to preparing the doctorate: full
- I want to update my profile
- Online Display
- I want to change my password
- Upload my CV
- My photo - Upload my photo
- Individual training contract 2019
- Registration documents
- RGPD - Data Portability

Procedures

- I wish to declare my PhD defense
- I wish to declare my re-enrollment in 5 year of PhD thesis

Individual follow-up committee

- Votre référent : Ludovic MACAIRE

Career space

- Consult the Job offers
- My competencies
- My scientific productions
- Procedure for skills self-assessment

Trainings

- Training courses list
- Training courses list RNCP Skills
- Statement of the undergone training modules
- Training module
- Declaration of external training courses

Administrative documents

The documents in gray will be available only after all the forms are saved (icon) and the procedure is finalized.

Comité de suivi individuel

- Report of the individual monitoring committee 2019-2020
- Report of the individual monitoring committee 2018-2019

Inscription - Réinscription

- Registration FAQ

Soutenance

- Thesis defense FAQ
- "European Label" procedure
- Demande de dérogation relative à la soutenance
- Note relative à la tenue de jury entièrement à distance

2. Give your teaching, technical and transversal skills. Do not forget to save.

Doctolib Pro | Accès praticiens x 108589 - Fiche définitive x 108589 - Profil PhD x +

adum.fr/as/showprofil.pl?mat=108589

Doctolib pour les... Doctolib pour les... DermIS - Purpura... Espace Profession... wanadoo.fr: DNSL... Livebox Pro V4 : c... Catalogue LPO en... Doctolib pour les... 1Password Extensi...

Vous visualisez le profil de l'étudiant: TEST ADUM Spi adum2 Matricule ETUDIANT: 108589 - Matricule Temporaire : 777636

Private space My profile Job offers Useful sheets Questions

Validated Ongoing To be done

Civil status
Contact information
Administrative attachment
Funding
Thesis progress
Industrial collaboration
Foreign languages
Display management
Competencies and portfolio
Thesis follow-up members
Professional career
Publications
I finalize the procedure

Competencies and portfolio

If you choose to publish your profile on the Internet (as defined in the "Display management" tab), it will be consulted by recruiters, HR managers, researchers, etc. In order to enhance your skills, remember to specify your previous employers to keep it up to date.

Did you teach? (university, number of hours)
Beaucoup de 7^{es} pensionnats

Are you looking for a job? no yes

Professional project

- Teacher/researcher, higher education teaching personnel
- Researcher within an academic field
- Researcher within a company, R&D in the private sector
- Steering research and innovation, managing innovative projects, steering innovative structures
- Work relating to research assistance and support, innovation and promotion, developing innovative Spin-Offs and Start-Ups
- Expertise, studies and counselling within organisations, cabinets or companies providing intellectual services, scientific, prospective or strategic expertise
- Entrepreneur within innovative fields
- Scientific mediation, scientific communication and journalism, scientific edition, international relations
- Other "enseignant-chercheur, enseignant du supérieur"

Technical skills
programmation, latex, solero, autre...

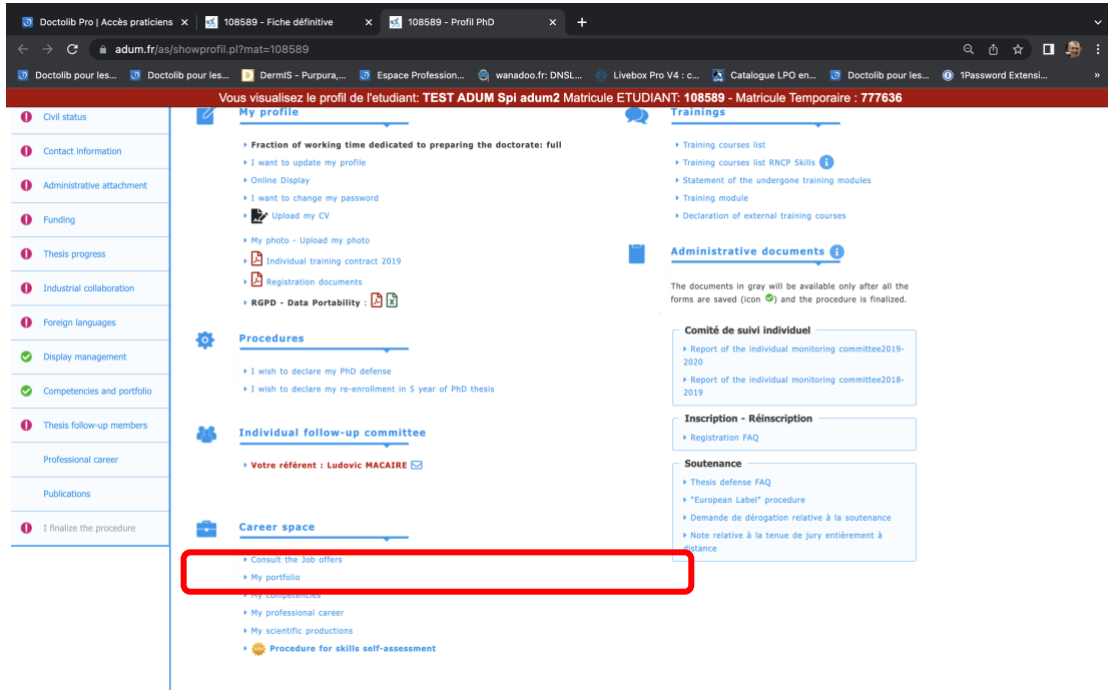
Transverse skills
gestion de projet, méthodologie de recherche, éthique, bibliographie

Missions of scientific culture
Indicate the number of hours, the target audience and the institution/unit which organizes each mission
A remplir avec vos actions de médiation

Extra-professional interest areas

Your skills are published in your public space :
https://adum.fr/as/ed/annulabo_these.pl?site=madis.

3. Go back to your space and select 'My Portfolio'.



The screenshot shows a web browser window displaying the profile page of a student on the adum.fr website. The browser tabs include 'Doctolib Pro | Accès praticiens', '108589 - Fiche définitive', and '108589 - Profil PhD'. The address bar shows 'adum.fr/showprofil.pl?mat=108589'. A red banner at the top of the page reads: 'Vous visualisez le profil de l'étudiant: TEST ADUM Spi adum2 Matricule ETUDIANT: 108589 - Matricule Temporaire : 777636'. The page is divided into several sections:

- My profile:** Includes options like 'Fraction of working time dedicated to preparing the doctorate: full', 'I want to update my profile', 'Online Display', 'I want to change my password', 'Upload my CV', 'My photo - Upload my photo', 'Individual training contract 2019', 'Registration documents', and 'RGPD - Data Portability'.
- Procedures:** Includes 'I wish to declare my PhD defense' and 'I wish to declare my re-enrollment in 5 year of PhD thesis'.
- Individual follow-up committee:** Shows 'Votre référent : Ludovic MACAIRE'.
- Career space:** Includes 'Consult the job offers', 'My portfolio' (highlighted with a red box), 'My competences', 'My professional career', 'My scientific productions', and 'Procedure for skills self-assessment'.
- Trainings:** Includes 'Training courses list', 'Training courses list RNCP Skills', 'Statement of the undergone training modules', 'Training module', and 'Declaration of external training courses'.
- Administrative documents:** Includes 'Comité de suivi individuel' (with reports for 2019-2020 and 2018-2019), 'Inscription - Réinscription', and 'Soutenance'.

A sidebar on the left contains various menu items such as 'Civil status', 'Contact information', 'Administrative attachment', 'Funding', 'Thesis progress', 'Industrial collaboration', 'Foreign languages', 'Display management', 'Competencies and portfolio', 'Thesis follow-up members', 'Professional career', 'Publications', and 'I finalize the procedure'.

4. Print your portfolio into PDF. You add this PDF file at the end of your activity report of CSI-D2.



PORTFOLIO

TEST TEST

Spécialité du doctorat : Traitement du signal et des images

Edité le 15 février 2023

Ecole doctorale : MADIS Mathématiques, sciences du numérique et de leurs interactions
 Etablissement : Université de Lille
 Encadrement :
 Sujet de thèse : mûsqmxbûwmx

Formations suivies

Communication

- Inscription complète sur Adum - 22 mars 2019 - Crédits/Points : 2

Total participation : 2 crédits / 1 modules

Compétences

- Programmation, Latex, Zotero, autre...
- gestion de projet, méthodologie de recherche, éthique, bibliographie

Enseignements

- Beaucoup de TP passionnants

Certifications professionnelles

Le doctorat est enregistré au répertoire national des certifications professionnelles ([Arrêté du 22 février 2019](#)) définissant les compétences des diplômés du doctorat et inscrivant le doctorat au répertoire national de la certification professionnelle. La délivrance du doctorat certifie la capacité à produire des connaissances scientifiques nouvelles de haut niveau ainsi que l'acquisition et la maîtrise de blocs de compétences communs à l'ensemble des docteurs et liés à leur formation par la recherche :

Bloc 1 : Conception et élaboration d'une démarche de recherche et développement, d'études et prospective

- disposer d'une expertise scientifique tant générale que spécifique d'un domaine de recherche et de travail déterminé ;
- faire le point sur l'état et les limites des savoirs au sein d'un secteur d'activité déterminé, aux échelles locale, nationale et internationale ;
- identifier et résoudre des problèmes complexes et nouveaux impliquant une pluralité de domaines, en mobilisant les connaissances et les savoir-faire les plus avancés ;
- identifier les possibilités de ruptures conceptuelles et concevoir des axes d'innovation pour un secteur professionnel ;
- apporter des contributions novatrices dans le cadre d'échanges de haut niveau, et dans des contextes internationaux ;
- s'adapter en permanence aux nécessités de recherche et d'innovation au sein d'un secteur professionnel.

Bloc 2 : Mise en œuvre d'une démarche de recherche et développement, d'études et prospective

- mettre en œuvre les méthodes et les outils de la recherche en lien avec l'innovation ;
- mettre en œuvre les principes, outils et démarches d'évaluation des coûts et de financement d'une démarche d'innovation ou de R & D ;
- garantir la validité des travaux ainsi que leur déontologie et leur confidentialité en mettant en œuvre les dispositifs de contrôle adaptés ;
- gérer les contraintes temporelles des activités d'études, d'innovation ou de R & D ;
- mettre en œuvre les facteurs d'engagement, de gestion des risques et d'autonomie nécessaire à la finalisation d'un projet R & D, d'études ou d'innovation.

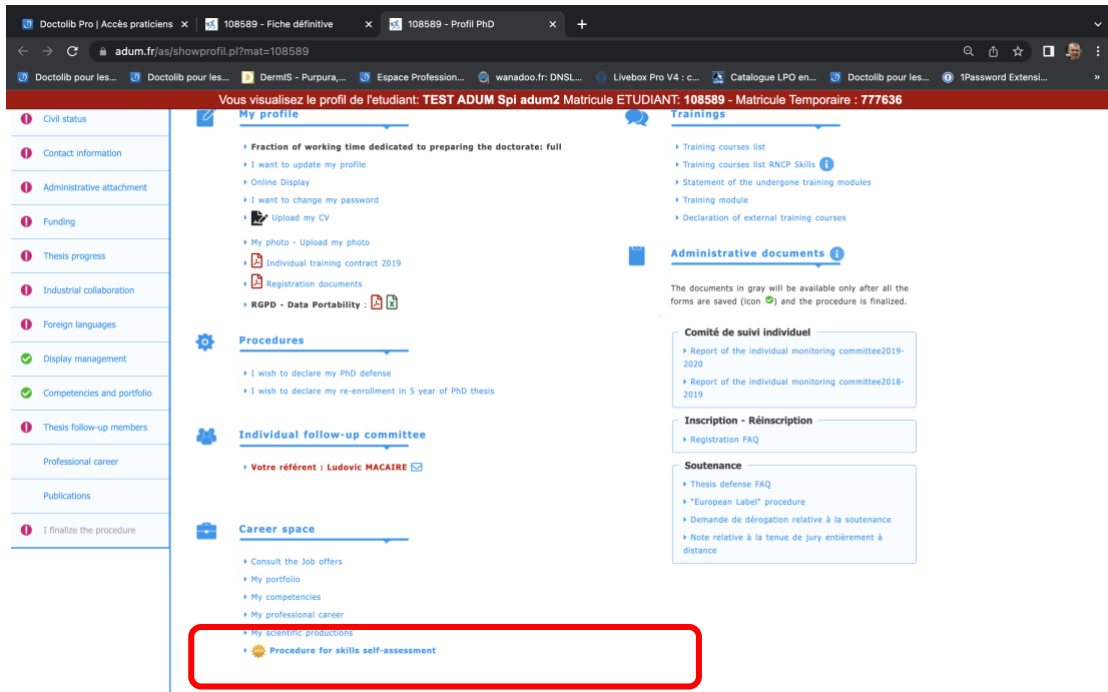
Bloc 3 : Valorisation et transfert des résultats d'une démarche R & D, d'études et prospective

- mettre en œuvre les problématiques de transfert à des fins d'exploitation et valorisation des résultats ou des produits dans des secteurs économiques ou sociaux ;
- respecter les règles de propriété intellectuelle ou industrielle liées à un secteur ;
- respecter les principes de déontologie et d'éthique en relation avec l'intégrité des travaux et les impacts potentiels ;
- mettre en œuvre l'ensemble des dispositifs de publication à l'échelle internationale permettant de valoriser les savoirs et connaissances nouvelles ;
- mobiliser les techniques de communication de données en « open data » pour valoriser des démarches et résultats.

Bloc 4 : Veille scientifique et technologique à l'échelle internationale

- acquérir, synthétiser et analyser les données et informations scientifiques et technologiques d'avant-garde à l'échelle internationale ;
- dévisser d'une commission d'un recit et d'un regard critique sur l'ensemble des informations de pointe disponibles ;

5. Select 'Procedure for skills self- assessment'



The screenshot shows a web browser window displaying the student profile page for TEST ADUM Spi adum2. The page is titled "Vous visualisez le profil de l'étudiant: TEST ADUM Spi adum2 Matricule ETUDIANT: 108589 - Matricule Temporaire : 777636". The page is divided into several sections:

- My profile:** Includes options like "Fraction of working time dedicated to preparing the doctorate: full", "I want to update my profile", "Online Display", "I want to change my password", "Upload my CV", "My photo - Upload my photo", "Individual training contract 2019", "Registration documents", and "RGPD - Data Portability".
- Trainings:** Includes "Training courses list", "Training courses list RNCP Skills", "Statement of the undergone training modules", "Training module", and "Declaration of external training courses".
- Administrative documents:** Includes "Comité de suivi individuel" (with reports for 2019-2020 and 2018-2019), "Inscription - Réinscription" (with Registration FAQ), and "Soutenance" (with Thesis defense FAQ, "European Label" procedure, and a note on jury distance).
- Procedures:** Includes "I wish to declare my PhD defense" and "I wish to declare my re-enrollment in 5 year of PhD thesis".
- Individual follow-up committee:** Lists "Votre référent : Ludovic MACAIRE".
- Career space:** Includes "Consult the Job offers", "My portfolio", "My competencies", "My professional career", "My scientific productions", and "Procedure for skills self-assessment" (highlighted with a red box).

6. Begin your 'self-assessment' by selecting the level of acquired skills. Do not forget to save.

Doctolib Pro | Accès praticiens x 108589 - Fiche définitive x 108589 - Profil PhD x +

adum.fr/ias/showprofil.pl?mat=108589

Vous visualisez le profil de l'étudiant: TEST ADUM Spi adum2 Matricule ETUDIANT: 108589 - Matricule Temporaire : 777636

Welcome TEST TEST
Your account number is 108589
N° INE : 11111111111

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Private space My profile Job offers Useful sheets Questions

Training courses list
Training courses list RNCP skills block
Ongoing training courses
Add an external training module
My situation
Procedure for skills self-assessment

Instructions submitted by your Institution :

Procedure for skills self-assessment

This tool will be useful throughout your doctorate, as well as after it.

Goal:

- Identifying and optimizing your skills and abilities to promote the professional experience that a doctorate constitutes
- Clearly identifying your professional project
- Identifying the training courses and actions necessary for reaching your goal
- Helping you to fix accessible work goals, allowing to nurture your motivation

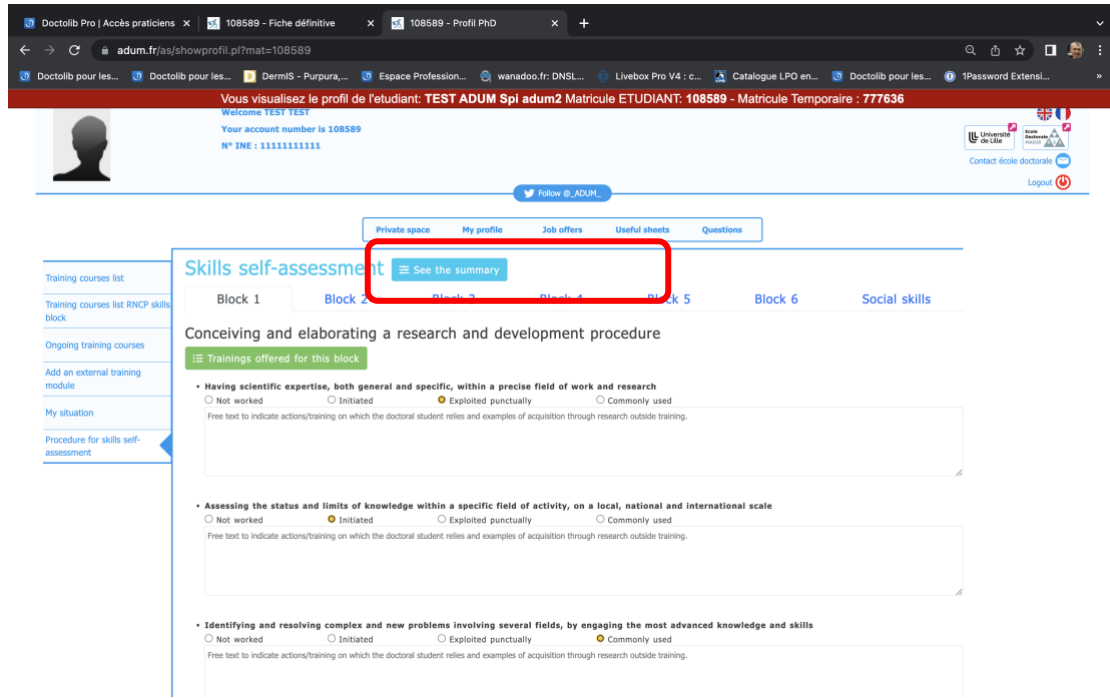
The steps constituting the self-assessment highlight the processes engaged in order to access the skills that were identified.

This tool will allow you to self-assess the degree to which you possess a skill, by visualising, comparing and contextualising your skills

It is important for you to take a dynamic stance in this procedure.

Self-evaluate See the summary

7. Select 'See the summary' and print it into PDF file to add at the end of the CSI-D2 activity.



The screenshot shows a web browser window with the URL adum.fr/ias/showprofil.pl?mat=108589. The page displays the profile of a student named TEST YEST YEST, with account number 108589 and INE 1111111111. The main content area is titled 'Skills self-assessment' and features a navigation menu with tabs for 'Block 1' through 'Block 6' and 'Social skills'. A red box highlights a button labeled 'See the summary' located above the 'Block 2' tab. Below the navigation, the 'Conceiving and elaborating a research and development procedure' section is visible, containing three assessment items with radio button options for 'Not worked', 'Initiated', 'Exploited punctually', and 'Commonly used'. The first item is 'Having scientific expertise, both general and specific, within a precise field of work and research', the second is 'Assessing the status and limits of knowledge within a specific field of activity, on a local, national and international scale', and the third is 'Identifying and resolving complex and new problems involving several fields, by engaging the most advanced knowledge and skills'.